

# CHECK LIST - LEARNER ELIGIBILITY (NSW Smart & Skilled Program)



**Note:**

1. At least one document from any below Categories must have a photograph, name & DOB
2. Document evidence from Category B & C must be a certified and dated copy

EVIDENCE DOCUMENT DETAILS	EVIDENCE
<p><b><u>CATEGORY A</u></b></p> <ul style="list-style-type: none"> <li>• Unique Student Identifier (USI) number</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Identity</b></li> <li>• <b>DOB</b></li> </ul>
<p><b><u>CATEGORY B</u></b>  <b>One or More Documents – <u>Original or Certified, Signed and Dated Copy</u></b>  <b><i>Australian Citizen,</i></b></p> <ul style="list-style-type: none"> <li>• Australian Birth certificate</li> <li>• Citizenship certificate</li> <li>• Current passport</li> <li>• Green Medicare Card</li> </ul> <p><b><i>Permanent Resident of Australia,</i></b></p> <ul style="list-style-type: none"> <li>• Current &amp; Valid passport</li> <li>• Permanent Visa Copy</li> <li>• Green Medicare Card</li> </ul> <p><b><i>New Zealand Citizens,</i></b></p> <ul style="list-style-type: none"> <li>• Current Passport</li> <li>• Green Medicare Card</li> </ul> <p><b><i>Humanitarian refugee,</i></b></p> <ul style="list-style-type: none"> <li>• Humanitarian Visa Copy</li> <li>• Green Medicare Card</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Residency</b></li> <li>• <b>Age</b></li> </ul>
<p><b><u>CATEGORY C</u></b>  <b>One or More Document – <u>Original or Certified, Signed and Dated Copy</u></b></p> <ul style="list-style-type: none"> <li>• Current NSW Driver's license</li> <li>• NSW Proof of Age or Photo ID Card with current address</li> <li>• A referral Letter from an NSW employer showing the work in NSW</li> <li>• Statutory Declaration from an ACT employer showing the work in NSW</li> <li>• Utilities Bills relating to the street address issued within 3 months (e.g. phone, electricity, etc...)</li> <li>• Current lease or rental document</li> </ul>	<ul style="list-style-type: none"> <li>• <b>NSW Resident</b></li> <li>• <b>Working in NSW</b></li> <li>• <b>Age</b></li> </ul>

**Note:**

1. *Fee Concession or fee exemption eligibility is determined at the time of enrolment*
2. *Fee Concession or fee exemption eligibility is determined at the time of enrolment*
3. Document evidence must be an original or certified and dated copy

CONCESSION CATEGORIES	EVIDENCE DOCUMENTATION
<ul style="list-style-type: none"> <li>• Recipient or Dependents of recipient of a specified Australian Government benefit or allowance as below                             <ul style="list-style-type: none"> <li>- <i>Age pension</i></li> <li>- <i>Carer payment ( Not Carer Allowance)</i></li> <li>- <i>Newstart allowance</i></li> <li>- <i>Youth allowance or Austudy</i></li> <li>- <i>Veterans' affairs pension</i></li> <li>- <i>Widow allowance or Widow B pension</i></li> <li>- <i>Wife pension or Sickness allowance</i></li> <li>- <i>Family tax benefit Part A(maximum rate)</i></li> <li>- <i>Farm household Allowance</i></li> <li>- <i>Veterans' children education scheme</i></li> <li>- <i>Special benefit or Single parenting payment</i></li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Letter from Centrelink confirming receipt of the benefit with Centrelink Reference Number(CRN) <b>OR</b></li> <li>• Current Concession Card showing CRN <b>OR</b></li> <li>• Current Centrelink income statement showing benefit or allowance category and CRN</li> </ul>

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EXEMPTION CATEGORIES	EVIDENCE DOCUMENTATION
<ul style="list-style-type: none"> <li>Aboriginal or Torres Strait Islander LEARNER</li> </ul>	<ul style="list-style-type: none"> <li>Pre Enrolment Declaration</li> <li>Community Identification Document &amp; Australian Citizenship Evidence</li> <li>Through descent, self-identification and community identification. Students should be able to provide community identification, if required.</li> </ul>
<ul style="list-style-type: none"> <li>Out of Home Care ( Fee-Free Scholarships )</li> </ul>	<ul style="list-style-type: none"> <li>Pre-Enrolment Declaration</li> <li>Aged between 15 -30 years at commencement</li> <li>A Copy of current or expired children court order OR</li> <li>Confirmation of Placement letter OR</li> <li>Letter from Family &amp; Community Services OR</li> <li>Other relevant evidences</li> </ul>
<ul style="list-style-type: none"> <li>Domestic &amp; Family Violence ( Fee-Free Scholarships )</li> </ul>	<ul style="list-style-type: none"> <li>Pre-Enrolment Declaration</li> <li>Aged between 15 -30 years at commencement</li> <li>Letter from Legal Aid NSW OR</li> <li>Integrated Domestic &amp; Family Violence Services OR</li> <li>Domestic Violence NSW OR</li> <li>Other relevant evidences</li> </ul>
<ul style="list-style-type: none"> <li>Social Housing Resident ( Fee-Free Scholarships )</li> </ul>	<ul style="list-style-type: none"> <li>Pre-Enrolment Declaration / Evidence of living in the NSW social housing programs.</li> <li>Aged between 15 -30 years at commencement</li> <li>Receipt of Centrelink benefits as mentioned in Concession category</li> </ul>
<ul style="list-style-type: none"> <li>Disability Recipient</li> </ul>	<ul style="list-style-type: none"> <li>Disability Pensioner Concession Card <b>OR</b></li> <li>Centrelink Evidence: Proof of Disability support pension <b>OR</b></li> <li>A letter or statement from: <ul style="list-style-type: none"> <li>- A medical practitioner; <b>OR</b></li> <li>- A Veteran's Affairs or Disability Service Provider</li> </ul> </li> <li>A specialist allied health professional (rehabilitation counsellor, psychologist or speech pathologist, occupation therapist)</li> </ul>
<ul style="list-style-type: none"> <li>Dependants of Disability Support Pension Recipients</li> </ul>	<ul style="list-style-type: none"> <li>Centrelink Evidence: dependent of recipient of Disability support pension</li> </ul>
<ul style="list-style-type: none"> <li>Refugees &amp; Asylum seekers</li> </ul>	<p>hold one of the following visas:</p> <ul style="list-style-type: none"> <li>Emergency rescue visa (Subclass 203)</li> <li>Global special humanitarian programme visa (Subclass 202)</li> <li>In-country special humanitarian programme visa (Subclass 201)</li> <li>Protection visa (Subclass 866)</li> <li>Refugee visa (Subclass 200)</li> <li>Safe Haven Enterprise visa (Subclass 790)</li> <li>Temporary Protection visa (Subclass 785)</li> <li>Woman at Risk visa (Subclass 204)</li> </ul> <p><b>OR</b></p> <p>hold one of the following visas where your training commences on or after 1 January 2017:</p> <ul style="list-style-type: none"> <li>Bridging Visa A (BVA)</li> <li>Bridging Visa B (BVB)</li> <li>Bridging Visa C (BVC)</li> <li>Bridging Visa D (BVD)</li> <li>Bridging Visa E (BVE)</li> <li>Temporary Humanitarian Concern visa (Subclass 786)</li> <li>Temporary Humanitarian Stay visa (Subclass 449).</li> </ul> <p>Please note that these visa categories are correct as at 30 November 2016. Visas are subject to change at any time by the Australian Department of Immigration and Border Protection</p>